

SOUTH DAKOTA BOARD OF CERTIFIED PROFESSIONAL MIDWIVES
BOARD MEETING MINUTES
Thursday, September 17, 2020 1:00pm - 4:00pm (Central Standard Time)

President Debbie Pease **called the meeting to order** at 1:01 p.m. The roll was called. A quorum was present.

Members of the board in attendance: Debbie Pease, Susan Rooks, Kimberlee McKay and Autumn Cavender-Wilson were all present via phone.

Others in attendance: Tammy Weis, SD Board of CPM Exec Secretary.

Pease suggested that the agenda be flexible to accommodate Cavender-Wilson and Lopez's medical appointments, with the items needing a vote being taken up first. Cavender-Wilson moved to **accept the revised agenda**. Seconded by McKay. The board voted by roll call. Pease, Rooks, McKay, and Cavender-Wilson voted aye. **MOTION PASSED**

Pease opened the floor for any **member of the public** that wished to address the board. No one wished to speak.

There were no additions or corrections to the **Draft Meeting Minutes of March 19, 2019**. Rooks moved to accept them as presented. McKay seconded. The board voted by roll call Pease, Rooks, McKay, and Cavender-Wilson voted aye. **MOTION PASSED**

The Financial Report included the Condition Report for fiscal year (FY) 2020 with projection for FY 2021, Cash balance for FY year to date and the Budget for FY year to date. Exec. Sec. Weis explained that if there are few changes in expenses from last year, if all four licensed CPMs renew, and if we have a minimum of 24 births during the fiscal year we should be able to finish the year in balance. We will have the added expense of our portion of the new attorney to cover. Weis was thanked for helping to keep the board within budget. There were no questions or discussion. **The Report will be filed as presented.**

The application which was at the center of discussion at our last meeting has been **withdrawn**. A refund was granted.

The board discussed whether we need a **framework for supervising any midwife** that the board has reservations about granting a full license to. SDCL clearly does not give the board the option of offering a Provisional license. If there is a complaint where the board feels that a CPM needs supervision the framework is already in our complaint algorithm. **Any changes were tabled** until we can ask legal counsel opinion about what is already in place.

Weis presented information in the form of two letters pertaining to an incident of a Minnesota **CPM providing services in South Dakota without a license**. The Grant County State's Attorney was informed and the **matter is resolved**.

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Justin Williams and Megan Borchert, DOH Legal Council, had scheduling conflicts and were unable to join in the meeting. Ms Borchert will now be the liaison between our board and the DOH.

Proposed 2020 legislative changes to how South Dakota boards handle complaints was attached to the documents for the meeting. The board will request that Ms Borchert **address the final legislation at our March meeting.**

Pease and McKay **terms expire** October 1, 2020. They have both agreed to serve another term. Their names have been submitted the Governor.

Birth Report spread sheet for both 2019 and 2020 presented to the board.

Birth Reports that have information which is outside “Rules” parameters need a framework for assessment. After some discussion **Rooks moved** that birth reports would first be assessed for clerical errors by the Executive Secretary. If an error is suspected the CPM will be contacted to verify that the correct information is on the form. The Reports will then be sent for assessment to a CPM on the board who lives in a different region of the state than where the birth took place. If the CPM sees no unusual or concerning information the report will be filed. If the CPM assesses unusual information she will then send a copy to the physician. The physician and the CPM will review the report together and make a recommendation to the board to file or have the entire board assess and follow up on the information. Second by Cavender-Wilson. The board voted by roll call. Pease, Rooks, McKay, and Cavender-Wilson voted aye. **MOTION PASSED**

Lauren Pierce is the new Newborn Screening coordinator. Her contact information and office hours were distributed to the board.

The DOH donated four **Hearing Screening Units** to the board. Shelby Jepperson is now the contractor through USD in charge of hearing screening for newborns across the state. The units need to be calibrated annually (\$250 Calibration fee) and a plan to distribute the units to midwives for screening infants born out of the hospital needs to be developed. After some discussion **Rooks moved that we donate the units to South Dakota Birth Matters for calibration and distribution to midwives** providing service for out of hospital births. McKay Seconded. The board voted by roll call. Pease, Rooks, McKay, and voted aye. **MOTION PASSED**

Next Meeting March 18, 2020 (1-4pm)

At 2:15pm Rooks moved that we **adjourn**, McKay seconded. The board voted by roll call. Pease, Rooks, McKay, and voted aye. **MOTION PASSED**